

PARKS & RECREATION COMMISSION MINUTES

FEBRUARY 18, 2014

The meeting was called to order by Vice Chairman Howard at 7:00 p.m.

MEMBERS PRESENT: John Howard, Bob Berbee, Emma Romine, Carrie Milroy, Larry Amrine, J.R. Rausch 1 Vacancy

OTHERS PRESENT: Mike Andrako, Jeremy Hoyt, Amanda Morris, Clerk Patterson

REORGANIZATION:

- a. Elect Chairman - Mr. Amrine nominated John Howard. Affirmative voice vote was unanimous for John Howard as Chairman.
- b. Elect Vice-Chairman – Mr. Rausch nominated Carrie Milroy. Affirmative voice vote was unanimous for Carrie Milroy as Vice-Chairperson.
- c. Appoint a Project Document Director - By unanimous vote, Mr. Berbee was appointed Project Document Director for 2014 and 2015.
- d. Review Rules of Procedure - In Order of Business, since the Public Service Director is the staff designee to attend these meetings, Clerk Patterson suggested changing “Report of Director of Administration” to “Report of Public Service Director”. Commission agreed.

APPROVAL OF MINUTES: There being no additions or corrections, the minutes for the meeting on October 15, 2013 were approved as distributed.

REPORT OF PUBLIC SERVICE DIRECTOR: Mr. Andrako reported the following:

Follow-up to the October 2013 meeting:

- In McCarthy Park, the gap between the concrete pad and the asphalt (near the restrooms) will be redone. Old railroad ties will be removed and replaced with a concrete slab, making it more ADA accessible, so the gap will be addressed at that time.
- Regarding the washout on the Jim Simmon’s Trail north of the parking lot, Mill Valley North. It was temporarily fixed in the fall. The northern section will be paved this year as part of the 2014 paving program.
- Regarding investing in the skate park. It was noted the people who use the skate park equipment would like to see a grind rail. Mr. Andrako said we could get one that is 1’ high and 8’ long, square tubing with 3” width for about \$385.00. Another

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option would be a 10' long, round tube, 2" width for \$545. Staff will also look into resurfacing the skate park with a tennis court material. Still need to get a price.

- At the last meeting Mr. Berbee showed a birdhouse for bluejays for the parks. Staff looked at a couple of parks to see which would be the best spot for one. Greenwood Park was chosen due to the light use. There is also a lot of open space.

Projects planned for this year.

- Paving the northern section (unpaved portion) of the Jim Simmon's trail.
- Paving the southern parking lot at Lewis Park. This area is currently gravel. It won't add additional parking, but will bring it up to meet current code.
- Resurfacing tennis courts at Eljer Park with tennis court surface.
- Reconfigure the parking lot at Millcreek Park. Includes a little asphalt that's going to use a system that makes the entire parking lot black again and will be restriped, which should improve the parking situation and add more spaces.

These above projects are part of the paving program, so work will be done in July/August timeframe.

- New playground equipment will be installed at Legion Park. This will replace an existing structure. The city was able to take advantage of a grant program and received a 50% discount. City crews will tear down the existing structure and also pour the concrete border. Everything else will be handled by the contractor that works with Playtime.

Mr. Rausch asked if any parts of the existing structure could be used for spare parts for any of the other play structures in other parks. Mr. Andrako said they are very hesitant to reuse anything because it's all outdated and things change on a yearly basis as far as what's allowed and what's not. Also, by removing the components, you void their structural integrity. The equipment must be disposed of due to liability concerns.

- Late last year, we experienced a lot of damage due to flooding in the Millcreek Park and Mill Valley Park. A large amount of the fence has to be replaced on ballfields C & D. A purchase order has been submitted and the contractor will begin as soon as the weather breaks. The flooding also displaced a lot of the gravel into the grass, so gravel will be removed from the grass, with the help of ORW workers. Also must replace the sand in the infield areas.
- Batting cages are planned to be done this year.

- Mr. Howard asked about replacing the missing basketball pole at McCarthy Park. Mr. Andrako made a note of it.

REPORT OF RECREATION/EVENT COORDINATOR: Ms. Morris reported the following:

- \$30,000 was put in the budget for maintenance. At the pool, replaced some of the pumps and filters that burned out last year. Also brought some of the electrical up to code at the pool.
- Budgeted for replacement chairs and grates. Will replace half of the grates this year (400) and the other half next year.
- Structural damage occurred at the very front of the building. Will cost about \$2800 to repair. Mr. Andrako added the contractor is going to drill down and pump up the foundation. It's a block wall that is a load-bearing wall, freestanding, not part of the structure itself. It has settled and tilted away from the building and by doing so, has created a crack down the center.
- 15/20 pool staff is needed. Mainly in need of lifeguards. Would like to staff the concession stand with lifeguards so that they can be a substitute. Pay range is the same. Scott Hamilton is the Pool Manager. Ann Rausch and Chris Terzis are Asst. Managers. Don Burns will help with concessions and front desk. One other adult will circulate the front desk.
- Will replace the volleyball net, so they are looking at having a water volleyball league on Tuesday's.

With regard to recreation:

- Green and Clean Week, April 20th. May have stream clean-up again this year. This is also a way to get information out for the Beautification Program and Adopt-a-Park Program.
- Currently working on the Parks & Rec Newsletter. Should be out by next month.
- Field scheduling meetings have been held with both baseball and softball associations. Also just held meetings with football / lacrosse associations. The associations would like to see more lighting and more green space. For baseball and softball, if we were to put lights at any of our fields, it would double their field play and actually cut the need for additional fields. Ms. Morris is going to reach out to DP&L to see if there are any grants for lighting opportunities.
- Ms. Morris attended the Ohio Parks & Rec Association Conference. It was a very good conference. Good to network with other communities.

Mr. Berbee asked if the cost for the grates need to be budgeted for 2015. Ms. Morris said no; those are budgeted inn 2014. The grates are \$12.50 per grate, so \$5,000 is set aside for those grates.

Ms. Milroy said the Capital Plan has \$30,000 for enhancements. Is the cost of grates and replacement chairs coming out of that? Ms. Morris said she doesn't think so. She thinks the \$30,000 was the electrical enhancements and some of the features of the baby pool. Ms. Milroy said she feels the enhancements were for new things for the pool and not maintenance. Ms. Morris will follow-up. Mr. Rausch recalls a new slide for the pool may have been a part of that \$30,000, but it was found the slide would cost a lot more than \$30,000.

COMMISSIONER'S REPORT ON INDIVIDUAL PARKS: For the most part, there was too much snow in the parks to see much. Mr. Rausch asked when the park restrooms would be open for the season. Response was around the first of April. Just want to make sure there are no more freezes.

Mr. Berbee reported:

- The trail at Millcreek Park was being used today since it was nice out.
- At Schwartzkopf Park, the fence around the horseshoe pit is gone. Mr. Andrako said that was destroyed in the flooding. Staff is debating whether to put it back up or not. He talked with the leader of the horseshoe organization and they are down to one event per year.

CITIZENS' COMMENTS NON-AGENDA ITEMS: None

PARKS & RECREATION MASTER PLAN REVIEW: Ms. Milroy feels the Commission needs to start some discussion on exactly where we're going. At the October meeting, Mr. Reams expressed concerns with the initial plans from 1997 and the Master Parks Plan from 2010. She's unsure of the direction we're going with the Plans.

Ms. Morris suggested reaching out to the sports organizations regarding our Master Plan.

Staff will review the Master Parks Plan and Recommendations, then come back to Parks & Rec with any updates.

Mr. Howard mentioned that the Dog Park is not on the 5-Year Capital Improvement Plan. It used to be listed as a potential project. Ms. Morris said there hasn't been much discussion on this project with the change in leadership at the Humane Society. Mr.

Rausch said that project died with the Commissioners. They were not ready and willing to give land for a dog park.

Mr. Rausch would like Ms. Morris to talk to the different sports organizations to find out what their ideas are. Ms. Morris said it would be nice if the organizations would split the cost of equipment needs.

OLD BUSINESS:

- 1) Partner's Park Update

Mr. Hoyt presented the following PowerPoint presentation.



Partner's Park Partners and Schedule



- Project Partners
 - Memorial Hospital (pavilion)
 - Honda Marysville (splash pad)
 - DP&L
 - Richwood Bank
 - Union Rural Electric
 - Additional "community partners" pending
- Project Schedule
 - Existing City Hall Demolition Start (January 13th)
 - Existing City Hall Demolition Completion (late February 2014)
 - Pavilion Foundation Start (Spring 2014)
 - Partner's Park Completion Date (Fall 2014)

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Partner's Park Plan View

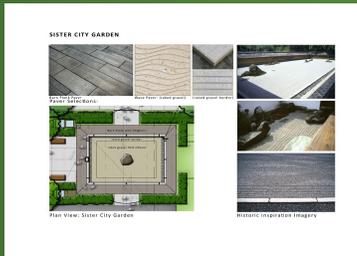


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Partner's Park Project Scope and Proposed Materials



- Project Scope
 - Pavilion
 - Splash Pad
 - Gazebo
 - Sister City Garden
 - Kiosk
 - Restroom
 - Open / Green Space



Partner's Park Rendering



Looking west (from East Sixth and Plum intersection)

Partner's Park Rendering



Looking east (from City Hall – Administration area)

Partner's Park Other Renderings



Looking west from proposed Green Space Open Area



Looking southwest from Gazebo



Looking east from Main / 6th Street Intersection



Looking east from proposed kiosk

Mr. Berbee asked if cars can park under the pavilion during the Farmer's Market. Mr. Hoyt said no, per the Fire Marshall's direction. In order to be able to park under the

pavilion, a sprinkler system is needed, which would cost too much. Ms. Morris said vendors will temporarily be able to pull underneath the pavilion to unload their products.

Will all the existing vendors fit under the pavilion? Response was yes and room for additional vendors.

Mr. Howard asked if Day at the Park would still be held at Legion Park. Ms. Morris said yes. It's nice to have it at Legion Park due to accessibility to the pool. Additional events are being planned for this year's event.

2) BMX Track

There has been no further discussion on this topic. Mr. Chad Clarridge attended the October meeting and said he and another individual from the BMX organization had toured Marysville for a proposed site for this track and suggested Millcreek Park. Staff and the Commission agreed there is too much water in that park for a BMX track. Ms. Milroy said this isn't something that Parks & Rec can move on; it's a decision for Administration.

NEW BUSINESS:

1) Playground equipment at Legion Park.

Mr. Ankrako said with a 50% grant, we were able to take advantage of quite a cost savings on the actual purchase price of the structure. Mr. Ankrako showed pictures of the play structure.

2) Diving Board – Ms. Morris said after having no diving board for the last three years, it was decided to remove the structure and steps completely before the pool season opening, but after talking with staff, it was decided to try it again this year. A few years back, the pool management group did an article on the risk factors of having a 5 meter high dive. It's not the risk of people jumping into the pool; it's the ones that fall off the ladder. On the flip side, they explained the safety measures that you can take if you want a high dive. Ms. Morris called area pools that had a high dive to get their input. She noted it was only \$27/year for insurance. Marysville doesn't have any major incident reports. Staff has decided to bring the high dive back. An additional steel rod will be put between the bottom of the middle ring on the high dive, so when you walk out, there is a bar that you can rest your hands on. An additional spacer will be added to keep a person from slipping out. There will also be a height restriction of either 42" or 48", so that will eliminate some of the younger kids from using the diving board. There will also be some deep-end

retraining with pool staff before the pool opens. In talking to individuals, Ms. Morris said people are excited to once again have a diving board.

COMMENTS OF CITIZENS – AGENDA ITEMS: No comments.

COMMENTS OF INDIVIDUAL COMMISSIONERS: Ms. Milroy said playground equipment is on the Capital Improvement Plan for 2015, (\$35,000). Should we move that to 2014? Mr. Ankrako feels we stayed within our allowable budget, so possibly the cost was \$60,000 with 50% discount. He'll check and report back.

Ms. Milroy noted that paving Jim Simmons Trail is in the Capital Plan (\$38,000), but the project was moved into the City's paving program. That should be removed from YR2014.

Mr. Andrako will check and report back.

Ms. Milroy asked if we're going to move ahead with the rail for the skate park. Mr. Andrako said he was just reporting on it. He feels there is money in the budget for it if the decision is made to go forward with it.

Ms. Morris will contact the people involved with the skate park and get feed back as to what material is right for the skate park before any decisions are made to upgrade it.

ADJOURNMENT: There being no further business to come before Parks & Recreation Commission, the meeting adjourned at 8:20 p.m.