

PARKS AND RECREATION COMMISSION MINUTES
APRIL 21, 2015

The meeting was called to order by Bob Berbee at 7:00 p.m.

Members present: JR Rausch, Carrie Milroy, Betty Brewer, Steve Prothero, Bob Berbee, Emma Romine. Avanelle Oberlin- excused.

Others Present: Michael Andrako, Laura Michalak

Approval of Minutes: The minutes from February 17, 2015 were approved as submitted.

Report of Public Service Director: Mr. Andrako said that based on the last meeting, he wanted to give an update on the Capital Improvement Projects that we have going on in 2015. He said as you can see by the handout that the Lewis Park restrooms came in quite a bit over budget. He shows a quote for the base bid of \$51,770.00, which includes all the construction and the buildings, hand dryers and the electrical work needed to pass the inspection. Mr. Andrako added that we need to add a door to the men's restroom on the Jr. Football side, which will allow people to get into that side once we constructed the bathrooms, which will cost around \$3,824.00. He said we would need to install a concessions window, because where we are putting the restrooms was the concession area for the Jr. Football, but it has not been used in a few years. He said since we are taking that area we talked to Mayor Gore and the football league and came to the understanding that we would put a concession window in another part of the building. He said besides the window, the league would have to do some other improvements to pass the inspection. The price for the concession window is \$7,970.00. Mr. Andrako said for that project we had \$40,000.00 budgeted and you can see that we are \$23,564.00 over that budget. He said the alternate is for when we do the project, we will have to cut the floor up and we will have to run a new sanitary line. He said they gave us a price to redo the whole floor, which would be another \$3,520.00 this is to do the whole floor in the bathroom so it is one piece of concrete instead of a section of concrete with a joint section cut out of it and then replaced. Mr. Andrako said if you include the alternate then the total cost of the project would be \$67,084.00.

Mr. Andrako said that the McCarthy Park shelter came in under budget. He said part of this is because the City was able to perform the site demo and cleanup on their own. The cost of \$14,880.00 is for shelter construction only. With the savings of \$7,120.00, we are only over \$20,000 on the Lewis Park restrooms.

Next he discussed the cost for the dog park, he said that he gave himself \$2,500 in sign allowance for various signs that will need to be installed. He said we are looking at \$80,000 for the Dog Park, and we had budgeted \$85,000.00. Mr. Andrako said the extra \$5,000 left could be appropriated to the Lewis Park restrooms which would make it only \$15,000 over budget.

Mr. Andrako said the remaining budget items are the Mill Valley South Playground which is \$25,000 and the pool slide, which is \$30,000.00. He said the Committee has been discussing what they want to do with pool slide money, whether they want to put it away and add to it next year. He said regarding the Lewis Park restrooms, depending on how you want to move forward

with all the other savings from the projects we are still looking at being \$20,000.00 over. He said it is up to the Committee on how they would like to proceed with the overage on the Lewis Park restrooms.

Mr. Andrako said Mr. Fogt is recommending a play structure at Greenwood Park. Now that Greenwood Park has a connection to the Links we are hoping to see more people using it. He said that is one of the larger parks that does not have a play structure currently. He said Mr. Fogt also mentioned a recreation pond there at the site.

Mr. Berbee said Mr. Andrako mentioned during the tour at Lewis Park that the Jr. Football League was possibly not going to be playing there. Mr. Berbee said he understands we do need a bathroom at the park but he does not feel we should spend \$8,000 on a concession stand window that may not be needed. Mr. Berbee asked when we would know if they will be playing there or not. Mr. Andrako said they will be playing there this year, but that they might not be playing there next year. He said we can discuss with them their long term plans. He said there is no reason to spend this money if they are only going to use it one year. Mr. Andrako said that we would still need to install the door but we could save \$8,000 on the concession window, if that is the case. Mr. Berbee said he thinks that it still needs a bathroom instead of a port-a-john, because there will still be a lot of practice times and the tennis courts will be used. Mr. Berbee asked if around \$50,000 was a good price for a new bathroom. Mr. Andrako said he thinks so, he has not been through previous bathroom installations.

Mr. Rausch said to compare that to the bathrooms at Partners Park, which was a \$100,000.00 bathroom. Mr. Andrako that bathroom included a building, and this is just retrofitting the shell of the building already there. Mr. Rausch asked if we were to build a restroom from start to finish would it be more? Mr. Andrako said that he can bring the cost for that restroom to the next meeting, because that would be a standard bathroom that they could put anywhere.

Mrs. Milroy asked if we have already started the work on the restroom. Mr. Andrako said we have not started anything. She said her concern is that if the league is not going to be there after next year, that is a large amount of money. She said the restrooms may be needed either way. She asked if it would still be used as practice fields. Mr. Andrako said it would definitely be used for practice fields but the games would be somewhere else. She said then there will be enough traffic to warrant having a restroom there anyway. Mr. Rausch said the park also gets used by the neighborhood. Mr. Andrako said that people walk the track as well, and that he thinks there will always be some type of football there, but not what we see now. Mr. Andrako said the league has not decided if they are going to go out to Joint Rec, it is just something on the table. Mrs. Milroy asked we can do the window next year? Mr. Andrako said absolutely, we could do that, we just need to discuss that with them. Mr. Rausch said that they probably do not start until fall, and asked how long it would take to install the window. Mr. Rausch said for \$8,000 that is probably only a week's worth of work. Mr. Andrako agreed and said that is something that could be done rather quickly, but they still have work to do inside. Mrs. Milroy asked if they have sold concessions before or is this something new for them. Mr. Andrako said they use to sell concessions and that is one of the biggest money makers that they have. It helps pay for most of their expenses. He said he believes last year they had a third party in there selling concessions but they had a deal with them that they would get a certain percentage of the profits. Mr.

Andrako said that is not their long term goal because they do not make nearly as much as if they were selling their own concessions.

Mr. Berbee asked if they decided to leave does the bathroom need to go where it was planned or can the bathroom go somewhere else that might save money. Mr. Andrako said no, where it is going now is the most inexpensive, and if we did it anywhere else we would have to reconfigure the walls.

Report of Events/Recreation Coordinator: Ms. Michalak gave updates for the green and clean week: we will be meeting over at Schwartzkopf Park on Thursday, April 23, 2015 at 3:30pm to clean up the stream. We have people coming out from Chase bank and the Rotary Club. She said Saturday, April 25, 2015 at the Police and Court building we will have a drive thru setup. She said to bring your electronics, they will accept anything but TV's, and File13 will be there to collect any items that you wish to have shredded. She said they are still looking for two lifeguards for the pool.

Ms. Michalak said she started her new part-time help today, Herb Garn. He is a teacher out of Grove City and lives here in Marysville. She said this will be a part-time summer job for him. She said volleyball sign-ups are going well, and will start May 20th. Partners Park update for May 29th, which will be the grand opening of the park and the first Friday Night Uptown. She said we have a number of things planned for that day, Charlie Tatman will be kicking off with music at 2:00pm, and will probably play for a couple hours, and we have the swingers from Marysville High School performing. She said we are hoping to get the contestants from Marysville Idol to perform, and the FabLab will be there. McGuffey Lane will be opening for the evening.

Ms. Michalak said the Music on Main is going well. They are working on getting food trucks set up. She said we have Schmidts and the Patty wagon food trucks coming in from Columbus. She said they are just hoping that the grass comes in so they can utilize the gazebo for those events. Mr. Prothero asked if the food trucks that were coming had to pay a fee. Ms. Michalak said yes, they have to pay a vendor fee.

Report of Parks Superintendent: Mr. Andrako reported for Mr. Rockenbaugh. He said pool service and maintenance are progressing nicely, and they have cleaned and drained the pool using ORW to help us. He reported that spring foundations for the cemetery are underway, and we pour foundations twice a year at the cemetery. Mr. Andrako said we added some infield mix to some of the ball fields, there is still some work to do to get the fields ready for the season. Regarding Partners Park, weeds have been sprayed in preparation for soil and local sourced turf. He said you will notice that all the tree lines have yellow grass, it is because we sprayed it last week, trying to get ready to lay sod. The vandalism has been completely repaired at City fields A and B. Mr. Andrako said Mr. Rockenbaugh is expecting another two weeks and then we can open up the outfields. He said we will need to overseed the dog park, because the seed that we put down last fall is not really taking so Mr. Rockenbaugh is going to seed it again. Mr. Rausch asked if we should wait to fence it until the grass is established. Mr. Andrako said he was going to leave a couple places undone. There will be tree planting at City fields this week to replace the ash trees that were removed last fall. Mr. Rockenbaugh has been working with the Master

Gardeners at McCarthy Park. The Boy Scouts renovated a park bench at McCloud Park. Mr. Rockenbaugh received his pool and spa operator's license, and he is sending two people to get their licenses. He also received his mosquito and general applicator's license.

Mr. Andrako reported all the restrooms are open and the sand volleyball nets are up. He said after the tour of the parks, he asked Mr. Rockenbaugh to rate the playground equipment worst to best. Mr. Andrako asked him to give him his top five or six that need replaced and put them in order and they are as follows: 1st - Lewis Park; 2nd- McCarthy; 3rd- Eljers; 4th- Aldersgate; 5th- Schwartzkopf; and 6th Mill Valley Central.

Commissioner's Reports on Individual Parks:

Mr. Berbee said he did go on a bike ride through Mill Valley and the much looks low at Mill Valley Central Park.

Mrs. Brewer said her parks looked great. She said the ball field and the tennis courts are ready to go.

Ms. Romine said her parks, Butterfly and Greenwood looked good. She said at Trinity Park the sign is still deteriorating. She said there is a spot of grass on the field at Trinity that has sunken down. Mr. Rausch said we talked about it and thought it was tree removals that had sunk.

Mr. Prothero asked with the vandalism are we going to do anything to deter that from happening again. Mr. Andrako said that Mr. Rockenbaugh has installed additional cable barriers to keep the cars from driving around it. Mr. Prothero asked if we could put a dummy camera up. Mr. Rausch said they will go through there so fast that they will not catch them. We should just put a camera up.

Mr. Prothero asked regarding the Aldergate Park merry-go-round area we keep fixing it and is that something that we need to keep. Mr. Andrako said he will talk with Mr. Rockenbaugh to see if there is something that we can replace the merry-go-round with that is a little less maintenance. Mr. Prothero asked if there is something that the police department can do to help prevent the vandalism at the parks. Mr. Andrako said we call them and asked them to step up the patrols around the park.

Mr. Berbee reminded the commission that they change parks next month. He asked if we hung a sign about taking care of our parks. Mr. Rausch said it would not hurt to have a sign. Mr. Andrako said we need to watch how many signs we put up in the park, so we do not over sign the park.

Citizens' Comments Non-Agenda Items: None.

Agenda Items:

Discuss the Tour of Parks. Mr. Berbee thought that the park tour went great, and thanked Mr. Rockenbaugh for doing the tour.

Discuss the 2016-2020 5-year Capital Plan. Mr. Berbee said we need to look at working on the 2016-2020 Capital Plan, and with Mr. Andrako's list it will help. Mr. Andrako said that we can use the figures that he has until they get new figures, and they can move the amounts around as needed. Mr. Rausch added that we have Aldersgate and Eljer getting new equipment next year, which are both below Lewis. Mr. Berbee said we do not have Lewis Park getting new equipment until 2018. Mrs. Milroy said she was not sure if Mr. Rockenbaugh looked at the usage of the parks. She did not think McCarthy gets a lot of usage, which might be why we considered putting off some of the parks to get redone. Mr. Andrako said he feels that if a park already has a playground then it should be put on a schedule to be replaced. He said when it is up for replacement that is when you look at the usage and decide what kind of equipment to use. Mrs. Milroy suggested they change the equipment at McCarthy Park. Mr. Andrako said to watch because people get use to things a certain way.

Mr. Rausch said looking at another five year plan, if we are going to put a slide in the pool, then we need to decide if it is number one priority. He said if it is, the budgeted money for the restrooms at Mill Creek could be used. He said everyone here would like to have restrooms at Mill Creek but that is not going to happen because it is in a flood zone. Mr. Rausch said there is \$50,000 and we had \$30,000 from this year, which would equal \$80,000 of a \$100,000 item. If we are going to do a pool slide, next year would be a very good year, especially if you consider Mr. Rockenbaugh's list of parks which has Aldersgate and Eljer needing replaced further down the road. He said we had \$75,000 to replace equipment at Eljer. Between the play structures and not putting a restroom in Mill Creek, if we want to do the slide. Mr. Rausch suggested before we do a slide, Ms. Michalak should talk with Mr. Hamilton at the pool and see how much they want a slide. Ms. Michalak said they want a slide. Mr. Rausch asked if they have the spot for it. She said she was not sure that they have planned out that far. Mr. Andrako said we are going to paint the pool in the fall, and if we are getting a slide we need to paint in order to accommodate it. Mr. Rausch said if we are going to put a slide in it needs to be next year or it is probably not going to happen. Mrs. Milroy agreed with Mr. Rausch. Mr. Andrako said he will have the figures for the slide at the next meeting.

Mrs. Milroy said we need to check to see if we order more than one type of playground equipment, can we receive a discount. Mr. Andrako said he is going to talk with the rep, and he asked them to come up with a rendering for the Mill Valley South playground equipment for \$25,000.00, which he should have by the next meeting.

Mrs. Milroy said we need to look at 2020 and we talked about additional ball fields, and a bmx track. Mr. Andrako said instead of adding a new ball field, we should look at lighting the ball fields at Eljer Park. This would extend the playing hours. Mr. Rausch said Mr. Rockenbaugh just learned how to install the lights without messing with the cap.

Mr. Rausch said our parks have a lot of age specific items, and very few of those items are age specific to our seniors. He said if we get any type of senior housing it will be near Eljer Park. Mrs. Milroy suggested that perhaps we many need to add more swings on the path.

Comments of Citizens: None.

Comments of Individual Commissioners: None.

Adjournment: There being no further business to come before the Parks & Recreation Commission, the meeting adjourned at 8:04 p.m.