

**DESIGN REVIEW BOARD
MINUTES OF MEETING
April 8, 2015**

MEMBERS PRESENT: Scot Draughn, Alan Seymour, Cathy Oetker, John Morehart, Peter Griffin, Chris Runyon, Tim Schacht.

OTHERS PRESENT: City Zoning Administrator Derek Hutchinson, Jay Hines, Randy Riffle, Kyle Miller, Jim Mitchell, Mark Lecky, Steve Stolte, Michael McCoskey, City Engineer Jeremy Hoyt

MEETING CALLED TO ORDER: The meeting was called to order at 6:30 p.m.

Organization:

Election of Chairperson: Scot Draughn was nominated as Chairperson

Election of Vice-Chairperson: Tim Schacht was nominated as Vice-Chairperson

Review Rules of Procedure: No changes

Appointment of member to represent the Board at Planning Commission meetings: Scot Draughn was nominated to represent the Board at Planning Commission meetings.

Appointment of member to represent the Board at City Council meetings: Tim Schacht was nominated to represent the Board at City Council meetings.

APPROVAL OF MINUTES: The minutes from November 12, 2014 were approved as submitted.

CITIZEN COMMENTS: None.

ADMINISTRATION COMMENTS: Mr. Hutchinson welcomed the new members to Design Review Board.

OLD BUSINESS: None.

NEW BUSINESS:

Application for Certificate of Appropriateness- Installation of new wall and window signs for property located at 117 N. Main Street, Filed by Jay A. Hines.

Mr. Hines with Farmers Insurance. He said they are looking at putting a permanent sign above the door. He said right now there is a banner. He said they would like to put the Farmer's sticker signs on the windows on the left and right of the building, along with the hours of operation sign on the front door.

Mr. Draughn asked what the sign will be made out of. Mr. Hines said vinyl. Mr. Draughn asked if the sign was distributed by Farmers. Mr. Hines said yes, it is from one of their vendors in Chicago. Mr. Draughn asked if it was a lighted sign. Mr. Hines said no it is not. Mr. Draughn asked what the color of the sign is. Mr. Hines showed them a picture of the Farmers logo in red, white, and blue. (12:23) asked what the thickness of the sign would be. Mr. Hines said it is three quarters, and away from the viscid of the building. The committee agreed that Mr. Hutchinson should be involved and know the information that was requested, thickness, depth, and material. Mr. Hutchinson added that the building department would be involved in this as well.

Condition: Applicant to provide shop drawings to City Staff to ensure that it meets with the City code and specifications. Applicant is to have the sign centered over the door.

Window decals: Mr. Draughn said the sign is going to be very small on the picture that was supplied. Mr. Hines said that sign will be on both sides of the windows.

Ms. Oetker made the motion to approve the Application for Certificate of Appropriateness located at 117 N. Main Street, with the following conditions, Question put, stood:

Mr. Seymour YES; Ms. Oetker YES; Mr. Draughn YES; Mr. Schacht YES;
Mr. Morehart YES; Mr. Runyan YES; Mr. Griffin YES

The application was approved.

Application for Exterior Plan/Landscape Plan- Construction of a new County Maintenance Building to be located on property at 445 N. Maple Street. Filed by Mark Lecky of Lecky Architects, LLC.

Mr. Lecky said this is a really great improvement that the County is making. He said in terms of the building it is a facilities building, it is a metal building. It is the best metal we can get it does not have fasteners. He said it will house some of the Emergency Management equipment, it is just a facility building. He said working with Mr. Riffle, we were looking for a building for that would last for 25 years.

Mr. Draughn said the landscape is not addressed. Mr. Lecky said we are planning on doing a little planting bed. The trees will be relocated because of the new curb. Mr. Lecky said he will submit the landscaping plan of what will be planted in the fall.

Mr. Draughn asked what the windows will be made of. Mr. Lecky said it will be medium bronze, and the windows will have tinted glass.

Condition: Applicant to submit landscape plan to City Staff prior to planting, then City Staff will review with the plan with the Board.

Mr. Griffin said the current signage at the County Building, there is a sign out front near London Avenue that is hard to read. He said let's put something in that is legible.

Mr. (51:21) asked if the parking lot was going to be curbed? Mr. Lecky answered yes. Mr. Schacht asked why we curbed it all or is it a code for Marysville. Mr. Hutchinson said all parking lots and drive lots are to be curbed, if there is a situation where there is an alternative drainage then they could have it waived.

Mr. Lecky asked if they could discuss the curbing when we get ready to do the property. Mr. Hoyt said they will take these case by case. Mr. Lecky said he was planning on discussing this with Mr. Hoyt once they reviewed the landscaping.

Mr. Schacht made the motion to approve the Certificate of Appropriateness. Question put, stood:

Mr. Griffin YES; Mr. Seymour YES; Mr. Runyan YES; Ms. Oetker YES;
Mr. Draughn YES; Mr. Morehart YES; Mr. Schacht YES

The application was approved.

Application for Exterior Plan/Landscape Plan- Renovation of an existing building and onsite property modifications for property located at 835 E. Fifth Street. Filed by Kyle Miller of M+A Architects.

Mr. Miller said he is presenting the information on the former U-Co industries building which will be the new Board of Elections and Veteran Service building. They will be milling and repaving the parking lot. They will be closing off an entrance to the building which is at the request of the City Engineer. The County will be working with the City regarding landscaping.

Mr. Draughn said City Staff is going to review the landscaping plan and then they will discuss this with Mr. Griffin. Applicant shall work with City Zoning and Union County Building department to make sure all permits are issued.

Mr. Morehart made the motion to approve the Exterior Plan/Landscape Plan. Question put, stood:

Mr. Morehart YES; Mr. Schacht YES; Mr. Seymour YES; Ms. Oetker YES;
Mr. Griffin YES; Mr. Draughn YES; Mr. Runyan YES

Application for Exterior Plan/Landscape Plan- Construction of a new restaurant and associated off-street parking lot for property located at 409 Allenby Drive. Filed by M. Jerry Hyun.

Mr. McCoskey said the first couple items the landscape plan and parking plan, he will get Mr. Hutchinson a copy of the updated plan. Mr. McCoskey said they are in agreement with all the suggested changes. He said there will only be downspouts on the standing metal. The board and Mr. McCoskey discussed the materials that will be used to build the new restaurant. Mr. Hyun would like to open the restaurant in September, but they are having issues with the signage. They have discussed the wood fencing around the building, which will have a redwood finish.

It is recommended that the applicant work with City staff regarding scheduling. The approval is only good for a maximum of two years, if not construction has been done after two years; the approval should be come null and void.

Mr. Runyan made the motion to approve the Exterior Plan/Landscape Plan. Question put, stood:

Ms. Oetker YES; Mr. Runyan YES; Mr. Griffin YES; Mr. Draughn YES;
Mr. Seymour YES; Mr. Schacht YES; Mr. Morehart YES

The application was approved.

COMMENTS OF INDIVIDUAL COMMISSIONERS:

Mr. Draughn welcomed the new members, and told them to not be afraid to make comments.

Mr. Morehart said he is looking forward to this opportunity.

Mr. Schacht said he hopes that we keep a good dialogue in the meetings.

ADJOURNMENT: The meeting was adjourned at 9:30p.m.