

**DESIGN REVIEW BOARD  
MINUTES OF MEETING  
August 12, 2015**

**MEMBERS PRESENT:** Virginia Elliott, Tim Schacht, John Morehart, Chris Runyan, Peter Griffin

**OTHERS PRESENT:** Jeff Schlater, Joseph Chapman, Bob Chapman, Chad Flowers, Stephanie Seely

**CALL MEETING TO ORDER:** The meeting was called to order at 6:30 p.m.

**APPROVAL OF MINUTES:** The minutes from July 8, 2015 was approved as presented.

**CITIZEN COMMENTS:** None

**ADMINISTRATION COMMENTS:** Staff reports show an existing gravel parking lot that needs to be paved as a condition of the approval of this application

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Application for Exterior Plan/ Landscape Plan:** An application to construct a new service and display area at the current facility of the property located at 1255 Columbus Ave. in the SD-1 (Special District One) zoning district.

Bob Chapman representing Bob Chapman Ford. Giving the current property a facelift. Discussion of the exterior plan/landscape for 1255 Columbus Ave; site plan meets required setbacks; landscape needs to meet code standard through a zoning permit; no additional parking spaces; no storm water; access management - future sidewalk easement; building materials - walls and paneling are aluminum silver; existing gutter hidden behind structure; trim is existing gray; no comment on facade; existing mechanicals; adding wall pack lighting on east side and existing pole lights on north side of property; signage will go through zoning.

Conditions: submit landscape plan and work with zoning administrator to meet landscape requirements; work with city engineers to ensure all required roadway enhancements and sidewalks are met; gravel parking lot on east side needs to be paved - discuss with city engineer a timeframe.

Mr. Schacht moved to pass the exterior plan application, Ms. Elliott seconded and the question put, stood:

Ms. Elliott YES; Mr. Schacht YES; Mr. Morehart YES; Mr. Runyan YES; Mr. Griffin YES

**COMMENTS OF INDIVIDUAL BOARD MEMBERS:** Mr. Runyan questions the jurisdiction of this application being reviewed by this board. The property is not in the historic district. Mr. Chad Flowers stated that any new development within the city falls under the Design Review Board.

Mr. Flowers stated that Alan Seymour has been appointed to City Council and the Mayor will appoint someone from the Planning Commission to fill his seat.

**ADJOURNMENT:** The meeting was adjourned at 6:56 p.m.