

**Public Service Meeting Minutes
September 23, 2015**

The meeting was called to order by Chairwoman Mrs. Richardson at 5:00pm.

Members Present: Tracy Richardson, Alan Seymour, Mark Reams

Others Present: Terry Emery, Mike Andrako,

APPROVAL OF MINUTES: The minutes for the August 18, 2015 meeting were approved.

AGENDA ITEMS:

COMMENTS OF CITIZENS: No citizens present

OVERVIEW OF NEW MECHANICS POSITION: Mr. Emery said this is an area that he knew we needed to focus more attention on. We have one mechanic that we have working in our facilities. Over the next few years we want to work on upgrading our fleet maintenance operations and how we do things.

Mr. Andrako said when he first started he compiled a spreadsheet for all the vehicles and repairs. He noticed that Mr. McCoy does a lot of the work on the vehicles but also some of the department employees also do a lot of work on the vehicles as well. He took a look of where the City should be with mechanics. He said in comparing to what Gahanna has we have 104 fleet on the roads, they had 96. We have 13 pieces of heavy equipment and they have 8. They have a fleet supervisor and four mechanics, and we have just one. Mr. Emery said the reason that we have more is because we have a Waste Plant and a Waste Water Treatment Plant. Gahanna is served by Columbus so they do not have those plants.

Mr. Andrako stated that after he worked the numbers with Dublin, it was decided we should ultimately have four mechanics. He feels going from one mechanic to two mechanic is a shift in the right direction. Mr. Emery noted a couple large items also in the budget which are lifts. The lifts are to be used for the second mechanic to work. Mr. Andrako feels that this second mechanic would help the City to maintain vehicles and catch things before they break.

Mr. Seymour asked if this second mechanic position would eliminate any of the outsourcing work that the City has done. Mr. Andrako said it would eliminate some of the outsourcing. He said another problem we have is that the Police Department takes priority over any of the other equipment.

Mrs. Richardson said looking through the plans, it makes sense to hire another mechanic but it also makes sense to keep the operators in tune (able to do some repairs) with their equipment and not totally depend on your mechanics for repair.

Mr. Andrako said in order to get a vehicle up in the air, we would need to have portable lifts. He said we are planning on buying them and putting them in the Streets bay.

GENERAL UPDATES FROM PUBLIC SERVICE DEPARTMENT: Mr. Andrako mentioned that he has provided Mayor Gore with an extensive amount of updates for the Council meeting.

Mrs. Richardson asked Mr. Andrako about information they received regarding 36 and the barrels. She wondered if there were any updates on this. Mr. Andrako answered no we are still working on it, but the project manager is unsure why the barrels are there.

Mrs. Richardson asked if we are finished with the Milford Avenue paving project. Mr. Andrako answered it is complete. Mr. Seymour asked how much is taken off when milling, because we are higher than we were before. Mr. Andrako said it is street by street, sometimes we try to add to the thickness of the road. Mrs. Richardson asked if this project came in at cost. Mr. Andrako said he would have to check the final numbers. He is certain we are under what we budgeted.

Mrs. Richardson asked how the project at Five Points is going and are we almost done with it. Mr. Andrako said it is almost done, the plate that you see in front of McDonalds that is the end. He said they installed the tap and now are connecting the services.

Mrs. Richardson asked if we are moving forward with plans for the Reservoir Park. Mr. Andrako said that we are still on schedule. We have a contractor who is surveying, once they finished, they will bring back some concepts, and we will bring them to Public Service and share them. He said we are still on track for starting in spring of 2016.

Mr. Reams said he has a concern about the barrels on 36. He feels that the contractor might think they could want to finish this project this season and move on. He wondered if that will leave us unprepared for the internal work from Collins to Route 4. Mr. Andrako explained that Mr. Reams has a valid concern.

Mr. Seymour asked about the crosswalk ramps, is it filler work or is there a master plan. Mr. Andrako said this year he is trying to replace them when they have paved a street. He said they also take requests on which curbs need to be completed.

COMMENTS OF COMMITTEE MEMBERS:

ADJOURNMENT: The meeting adjourned at 5:45pm