

**DESIGN REVIEW BOARD
MINUTES OF MEETING
September 9, 2015**

MEMBERS PRESENT: Scot Draughn, Peter Griffin, Tim Schacht, Jim Morehart, Virginia Elliott

OTHERS PRESENT: Chad Flowers, Stephanie Seely, Doug Olsen, Amanda Pease, Roger Vanover

MEETING CALLED TO ORDER: The meeting was called to order at 6:30 p.m.

APPROVAL OF MINUTES: The August 12, 2015 minutes were revised to add Stephanie Seely to others present.

CITIZEN COMMENTS: None

ADMINISTRATION COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

Certificate of Appropriateness: An application for identification wall and window signage at the property located at 302 E. 5th St. in the BR (Business Residential) zoning district.

Amanda Pease, owner of The Thread and Thimble. Front sign on exterior of building is "Marysville" blue with white lettering, no lighting. Sign needs to be hung in the mortar joints. City requests that the existing sign currently hanging on the exterior of the building be removed because the square footage would exceed what is allowed by code. Ms. Pease is the lessee and does not have control over that issue. The city will contact the property owner to resolve this matter. White lettering on the door will read 'Thread and Thimble' with hours posted.

Mr. Draughn moved to pass the Certificate of Appropriateness; Mr. Griffin seconded and the question put, stood:

Ms. Elliott YES; Mr. Draughn YES; Mr. Schacht YES; Mr. Morehart YES;
Mr. Griffin YES

Exterior Plan/ Landscape Plan: An application to construct new office/storage facility for an adjoining apartment complex on the property located at 638 Milford Ave in the R-5 (High Density Multi-Family Residential) zoning district.

Andrew Thomas, building coordinator for Vanover Village Apartments. Owners are requesting a office/ storage facility for the maintenance staff. Landscape will have arborvitae along the front stone facade of the building and boxwoods under the windows. Contractor will work with city staff to further approve landscaping. Proposed drive will be paved or concrete. Plans will be

signed and sealed by a licensed architect and brought into city staff. Building material will be pine wood colored metal; trim is beige; post is beige; windows are light beige vinyl; decorative steel door painted to match trim; stone facia veneer matching colors of building; no fencing; air conditioner in rear of building; aluminum garage door colored to match building materials; security light on exterior of garage door side; trash enclosures are existing; proposal to move existing sign to be placed in front of office will be discussed with city staff; gutters will be beige.

Mr. Draughn moved to pass the Exterior/Landscape Plan; Mr. Schacht seconded and the question put, stood:

Mr. Griffin YES; Ms. Elliot YES; Mr. Draughn YES; Mr. Morehart YES;
Mr. Schacht YES

Certificate of Appropriateness: An application for identification wall and window signage at the property located at 116 S. Main St. in the B-3 (Central Business District) zoning district.

Doug Olsen, husband of owner of Pulse Yoga Fitness Studio. Painting the front stone with french grey, wood paneling covered with white painted cedar; raised acrylic letters with studio name. Ohio sign on door with Pulse in middle; white lettering with hours on other door; lighting on sign will be painted to match; rear sign will have white backing with logo; business website placed above front doors.

Mr. Draughn moved to pass the Certificate of Appropriateness; Ms. Elliott seconded and the question put, stood:

Mr. Morehart YES; Mr. Schacht YES; Ms. Elliott YES; Mr. Griffin YES;
Mr. Draughn YES

COMMENTS OF INDIVIDUAL BOARD MEMBERS: Mr. Griffin questions if the uptown has a common signage and may be something to consider for future.

Mr. Schacht suggests with the winter months coming and not having as many submittals, hold training sessions for the board members to review city code.

ADJOURNMENT: The meeting was adjourned at 7:15 p.m.