

**DESIGN REVIEW BOARD
MINUTES OF MEETING
December 9, 2015**

MEMBERS PRESENT: Scot Draughn, Peter Griffin, Tim Schacht, Melissa Marino, Chris Runyan, Virginia Elliott, Jesse Mosser

OTHERS PRESENT: Andy English, Paul Schultz, Jerry Fuller, Zach Closse, Mike Kudla, Aaron Greene, Stephanie Seely, Chad Flowers

MEETING CALLED TO ORDER: The meeting was called to order at 6:30 p.m.

APPROVAL OF MINUTES: The minutes from November 10, 2015 were approved as presented with a correction of spelling to Mr. Draughn's name on page two.

CITIZEN COMMENTS: None

ADMINISTRATION COMMENTS: Mr. Flowers introduces Melissa Marino to the board. Mr. Flowers also informed the board of the application submitted by O'Reilly Auto Parts for demolition within the Historic District will be going before the Board of Zoning Appeals on Monday if they wish to attend.

OLD BUSINESS: None

NEW BUSINESS:

Exterior Plan/Landscape Plan: An application to construct a new +/- 20,000 sq. ft. (Physician) Medical Office Building on the property located at 140 Coleman's Crossing Blvd. in the TOC (Traffic Oriented Commercial) zoning district.

Paul Schultz is the architect of the project, he is planning on a "campus feel" for the surrounding medical buildings. Mr. Schultz will use most materials and landscape of the other buildings. Landscape will match existing medical buildings, there are two existing street trees that had been removed and need to be replaced with the same trees. Parking/access is approved, stormwater addressed, access management approved, roof is PDM, no fencing, mechanicals screened, lighting will be bronze to match other buildings, trash enclosure matches others, meet with city staff for signage, front doors will have handicap push button.

Mr. Draughn moved to pass the application of Exterior Plan/Landscape Plan at 140 Coleman's Crossing, Ms. Elliott seconded and the question put, stood:

Mr. Griffin YES; Mr. Runyan YES; Ms Marino YES; Mr. Mosser YES;
Mr. Schacht YES; Ms. Elliott YES; Mr. Draughn YES

Aarron Greene is working with Mr. Schultz on this project and asks about any future changes of the property and working with city staff, city engineer, and city administrator for approval. Mr. Flowers stated a minor change could be processed administratively as a minor revision. A minor revision is reviewed and signed off on by the City Engineer, Design Review Board Chairman and the City Administrator. A major change would require coming back to the Board.

Exterior Plan/Landscape Plan: An application to construct a new +/- 5,600 sq. ft. standalone steel rail and truck unloading building on the property located at 14101 Scottslawn Rd. in the M-2 (Heavy Manufacturing) zoning district.

Jerry Fuller is overseeing the project. No landscape plan, city stormwater, access management approved, building materials: trim will be white, roof will be white, no windows, doors will be heather gray, large access door will be gray or white, no fencing, no mechanicals, lighting will be dark bronze wall packs, no trash enclosure, no signs.

Mr. Draughn moved to pass the Exterior Plan/Landscape Plan at 14101 Scottslawn Rd, Mr. Griffin seconded and the question put, stood:

Mr. Draughn YES; Ms. Elliott YES; Mr. Schacht YES; Mr. Mosser YES;
Ms. Marino YES; Mr. Runyan YES; Mr. Griffin YES

COMMENTS OF INDIVIDUAL BOARD MEMBERS: Ms. Elliott wishes everyone a wonderful Holiday season. Mr. Schacht would like to see this upcoming year to review the city code and wishes all a Happy Holiday. Mr. Draughn welcomes Ms. Marino who is excited to be apart of this, and wishes everyone a happy and safe Holiday season.

ADJOURNMENT: The meeting was adjourned at 6:54 p.m.