

**Public Service Meeting Minutes
December 15, 2015**

The meeting was called to order by Chairwoman Mrs. Richardson at 5:00pm.

Members Present: Tracy Richardson, Alan Seymour, Mark Reams

Others Present: Jeremy Hoyt, Scott Sheppard, Kyle Hoying, Tim Aslaner, Mike Andrako, Rob Shoaf, Taylor Evans with Journal Tribune, Marc Dilsaver, Ron Todd, Chief Golden, Terry Emery

APPROVAL OF MINUTES: The minutes for the November 17, 2015 meeting were approved.

AGENDA ITEMS:

COMMENTS OF CITIZENS:

REVIEW THE CLEARING OF SIDEWALKS FOR SNOW: Mr. Todd handed out a explaining the snow removal procedures, (attached). He started out with citing code Section 521.06. He said that Facebook was a large help in getting the information out to the residences. The snow removal is complaint driven, it is hard to get out to all the residence and inspect them.

Mr. Reams asked if abandon house have to be registered. Mr. Todd answered yes, all abandoned houses are registered. Mr. Reams asked if they explain when they register the houses that they are responsible for snow removal. Mr. Todd explained that it is on the contract that they sign, when registering the home.

Mr. Reams suggested that the City let the snowbirds know that they are still responsible for snow removal when they call to disconnect services for the winter.

Mr. Todd explained that last year we had 15 complaints compared to the normal 38, which is a big improvement. He credited Facebook for the large improvement in getting information out to the residents.

Mrs. Richardson said the reason that we wanted to talk about it today is because we are anticipating the season and get a jump on letting the residents know the policies. She asked if a resident has an elderly neighbor and difficult illness, do we still have a list of people that are willing to assist in cleaning the snow? Mr. Emery said he will talk with Mrs. Krutowskis and find out if we still have the list.

DISCUSS THE PLANS FOR THE WATER TREATMENT FACILITY: Mrs. Richardson said this has been in the works for a while and she requested that we receive an update on plans for the water treatment facility. Mr. Hoyt, Mr. Sheppard, and Mr. Hoying gave a presentation on the updates of the water treatment facility, which is attached.

Mr. Hoying passed around materials that are used in the water treatment process.

Mrs. Richardson asked Mr. Hoyt to explain how we plan on moving the waterlines that are leading to the current water facility to the new location. Mr. Hoyt said with the water it is different from the wastewater treatment plant. He said we will have one leading out and several different lines going out with a looping system. She asked how we are going to get from the location uptown to Raymond Road. Mr. Andrako said there are already lines connecting the uptown location to the reservoir and since the reservoir is directly across from the new plant location we will just run the line from the reservoir.

Mr. Seymour asked if the need for this is based on the conditions that were discussed in the beginning of the presentation. He asked what would need to be done to prolong the life of the walls at the current water treatment plant. Mr. Sheppard said they have gone back tried to remove the loose material and resurface it with a concrete mixture.

Mr. Sheppard stated if we were approached by a large water user then we would need to push this project along.

Mr. Reams asked about the growth down in the 33 area. Our old water study mentioned the need for a second reservoir. Would it make sense to put the new facility down there and a reservoir? He asked if there is any way to use that area in the future. Mr. Hoyt said they have looked at where they could put a reservoir and it makes sense to put it down on the 33 area near the Water Reclamation Facility. Mr. Shoaf said there are a couple towns in Texas that are using recycled water like Mr. Reams was speaking of.

Mrs. Richardson thanked them for the presentation and suggested that sometime after the first of the year, they bring this presentation to the whole council to hear. Mr. Emery said the first quarter of 2016, we will look at having the presentation at council.

DISCUSS THE PROPOSED STREETS IN THE 2016 PAVING PROGRAM: Mr. Andrako gave the committee handouts outlining the proposed 2016 Paving Program. The recommendation is in gold. The red is the additional streets that they would pave. The streets in blue are the ones the water department is paying to have paved. Mr. Emery said in 2016 they are looking at moving quickly get the bids out early. He said we will put

it on the January agenda for Finance committee, so that we can get the bids out for early February/March.

Mrs. Richardson expressed her concern for the roads in Mill Valley as they were put in at a similar time frame and you do not want to have to replace them all at the same time. She requested the City look at those roads and it would have to be done throughout the City. She said it looks like we are already taking this approach.

Mr. Seymour asked if the chart is updated annually. Mr. Dilsaver answered yes.

Mr. Emery said they are looking for an endorsement tonight from the Public Service Committee on what we have proposed. Mr. Reams asked about the condition ratings for the streets, compare to when they graded them in the past.

DISCUSS 652 WAGON WHEEL LANE, RIGHT OF WAY LEASE: Mr. Andrako explained the City was approached by the owners of 652 Wagon Wheel because he wants to put a fence up but he has a large amount of electric lines running through his back yard. When we went out and looked at it, he was proposing putting on our right of way. Mr. Andrako said that our right of way is extra wide on North Cherry Street. The property owner asked if he could put his fence up in that area, Mr. Andrako told him as of right now that is not something that is permitted. Mr. Andrako met Mr. Vollrath with DP&L at the property and Mr. Vollrath stated that he can either put the fence right up against the house or he can move it on the other side of the utility lines.

Mr. Reams asked if it would meet the required setback for a fence. Mr. Andrako said if he is leasing the property from us, then his property line would be the back of leased area. Mr. Andrako drew a map of what the leased area would be. Mr. Aslaner explained the steps to that City needs to do in order to follow to lease the property. Mr. Reams asked if the fence would be in compliance. Mr. Todd explained that it would be a rear setback and he would be ok.

Mrs. Richardson asked if we have looked at lot 1535 and the utilities there and if they would want to link in, we might propose this to them because we might have the same condition. Mr. Andrako explained he already has a fence.

Mr. Aslaner said that we did not need to get the property appraised because we are just doing a permit to use. He also suggested that after we do the advertising we can bring the contract back to this committee to review.

Mrs. Richardson asked if everyone was ok with the plan as follows: \$100.00 bid, in perpetuity unless deemed essential for the City, and Mr. Aslaner will advertise the property and will come back to the committee with a report. Mrs. Richardson asked how to notify the rest of Council that this is going on. Mr. Aslaner said Council will have

to approve the contract. Mr. Aslaner said they will come back to the committee after the bid.

DISCUSS THE ACCEPTANCE OF THE UTILITIES WITHIN NEW CALIFORNIA HILLS SECTION

XI & XII: Mr. Hoyt said we are getting a lot of subdivisions coming up on their one year maintenance bond which it is handed back over to the developer and we then accept the utilities. The New California Hills fits within the time frame, this is a subdivision that Evergreen Land Company owns. Mrs. Richardson asked why we would handle New California Hills, which is not in the City limits. Mr. Hoyt said we handle bulk sewer in that area. Mrs. Richardson asked is it just because we provide their water and sewer? Mr. Andrako said what they build becomes ours. Mr. Hoyt said this is like the Jerome Village water lines.

REVIEW FIRST QUARTER CAPITAL IMPROVEMENT PROJECTS FOR 2016: Mr. Andrako passed out a handout of the summary of the 2016 Construction Projects. He said a lot of the projects should look familiar to the committee. Mr. Andrako went through each project on the handout. He added the replacement of the 1st Street waterline project is from 2015, we just carried it over to 2016. Mr. Emery thanked the staff for the job that they have done getting us to where we are now. Mr. Seymour said it is a great list of projects.

GENERAL UPDATES: Mrs. Richardson asked if there were any general updates for the committee. Mr. Andrako explained that the Lewis Park is on track. Mr. Dilsaver spoke with them today and they will be finished by the end of the year. Mr. Andrako said the railroad crossing on Raymond Road is moving a long, the arms are up.

COMMENTS OF COMMITTEE MEMBERS: Mrs. Richardson said she was approached by a resident that was thankful for the temporary restrooms that were placed in the parks.

ADJOURNMENT: The meeting adjourned at 6:55pm