

**Design Review Board
Minutes Of Meeting
May 11, 2016**

Members Present: Scot Draughn, Melissa Marino, Virginia Golan-Elliott, Jesse Mosser and Peter Griffin joined the meeting at 7:02 P.M.

Others Present: Tom Lundbery, Doug Olsen, Jim Inskeep, Randy Riffle, Mark Leckey, Steve Stolte, Mike Williamson

Meeting Called To Order: The meeting was called to order at 6:30 P.M.

Approval Of Minutes: The minutes from April 13, 2016 were approved as presented.

Citizen Comments: None

Administration Comments: If any of the board members are having issues with the tablets please contact Chad Flowers.

- **Exterior Plan/Landscape Plan: An application for site and parking lot improvements at property located at 18000 S. R. 4 in the GOV(Government Use) zoning district.**

Steve Stolte presented the application for Exterior Plan/Landscape plan for improvements at property located at 18000 State Route 4. Applicant is required to have demolition permits for existing building to be removed. Older trees will be transplanted around site along with new trees. Will be removing 15 parking spaces. Exterior Plan/Landscape Plan does require 2 curb cuts. The building will match the other buildings in the surrounding area. The building will have bronze LED wall packs for lighting. The future plan for the area is to become the central site for all trash. If any signage is needed it must be reviewed by City Staff.

Ms.Marino made the motion to approve the Exterior Plan/Landscape plan and the question put, stood:

Ms.Marino YES; Mr.Mosser YES; Ms.Golan-Elliott YES; Mr.Draughn YES

- **Certificate of Appropriateness: An application for an outdoor patio at property located at 113 W. 5th Street in the B-3(Central Business) zoning district.**

Jim Inskeep presented the application for the Certificate of Appropriateness for an outdoor patio. The patio will have the traditional black fence and a serving table/bar will be on the fence.

The height of the table will be +/- 40 inches high with 2 inch fencing and tubing corners that will be anchored to the sidewalk. There will be 4 seats to every section. The patio will be up and ready for use this summer and must be taken down by November. No artificial plants allowed along with no outdoor trash cans. The patio must be cleaned of trash.

Mr. Mosser made the motion to approve the Certificate of Appropriateness and the question put, stood:

Mr.Draughn YES; Ms.Golan-Elliott YES; Mr.Mosser YES; Ms.Marion YES

- **Certificate of Appropriateness: An application for the site improvements at property 116-120 S. Main Street in the B-3(Central Business) zoning district.**

Doug Olsen presented the application for the Certificate of Appropriateness for property improvements. Mr. Olsen will be adding short retaining wall in the rear which will be about +/-24 inches in height. Mr. Olsen will also be replacing the old stairway with new, privacy fence with pressure treated wood will be added. Ms. Golan-Elliott is happy to see this take place while Mr. Mosser is okay with an accent wall on the garage.

Ms. Golan-Elliott made the motion to approve the Certificate of Appropriateness and the question put, stood

Mr.Griffin YES; Ms.Marion YES; Mr.Mosser YES; Ms.Golan-Elliott YES; Mr.Draughn YES

- **Certificate of Appropriateness: An application for site improvements at property located at 117 S. Maple Street in B-R(Business Residential) zoning district.**

Mike Williamson presented the Certificate of Appropriateness for property improvements located at 117 S. Maple Street. Wanting to replace the sidewalk to feather it down due to it being 10 inches higher than the road. Questions regarding the landscape of the property was if the Spruce trees once matured would look to crowded due to their width. The property will have 14 parking spaces, will keep existing trash enclosures and the two existing lights might be changed out to match the new LED light pole.The exit signs are no longer included in the project.

Mr.Marino made the motion to approve the Certificate of Appropriateness and the question put, stood

Mr.Draughn YES; Ms.Golan-Elliott YES; Mr.Mosser YES; Ms.Marino YES; Mr.Griffin YES

- **Certificate of Appropriateness:An application for site improvements located at 603, 611, 617 E. 5th Street in the B-R(Business Residential) zoning district.**

Mr. Lundberg presented the Certificate of Appropriateness for site improvements located at 603, 611 and 617 E. 5th Street. The properties are located in the Historic District of the city. The main entrance of the building is not facing 5th street it actually faces the side,the building was designed to have all glass to give the look and feel of an entrance. Concerns were brought up

regarding the landscape plan for the property. The landscape must be revised and work with City Staff along with Mr.Griffin with plant materials. The storefront will be anodized aluminum in a dark bronze color, flat metal roof and will have tinted windows. Will have a hollow metal man door that will be used mostly for deliveries. There will be a metal bollard that will be dark bronze in color was suggested to make it more of a decorative bollard. City staff recommended to add awnings on the street sides of the building and keep the color on the conservative side. Trash enclosure will be 6 feet high match brick to building. The monument sign must be reduced to meet City code. Ms.Marino expressed concerns and would like to see a more final plan, Ms.Golan-Elliott agrees with Ms.Marino and feels there is too much potential change. The applicant requested that the application be tabled.

Ms.Marino made the motion to "TABLE" the Certificate of Appropriateness and the question put, stood

Mr.Griffin YES; Ms.Marino YES; Mr.Mosser YES; Ms.Golan-Elliott YES;
Mr.Draughn YES

- **Exterior Plan/Landscape Plan: An application to amend a previously approved site plan at 1000 Main Street in the B-1 (Service Business) zoning district.**

Applicant has requested to "TABLE" until June meeting.

Ms.Golan-Elliott made the motion to "TABLE" the Exterior Plan/Landscape Plan and the question put, stood

Mr.Draughn YES; Ms.Golan-Elliott YES; Mr.Mosser YES; Ms.Marino YES; Mr.Griffin YES

Comments Of Individual Board Commissioners:

Ms.Marion-Hopes that the City works with Uptown Steakhouse insuring liability of the outdoor patio.

Mr.Griffin-The tablet is not an easy device for landscape plans.

Mr.Draughn-Had in mind to "TABLE" item #5 (O'Reilly) was thankful Ms.Marino spoke up in regards to tabling the application.

Ms.Golan-Elliott-Happy to "TABLE" item #5 (O'Reilly)

Adjournment: The meeting was adjourned at 7:55PM.