

**Design Review Board  
Minutes Of Meeting  
July 13, 2016**

**Members Present:** Pete Griffin, Tim Schacht, Melissa Marino, Chris Runyan, Virginia Golan ((arrived at 6:54PM))

**Others Present:** Steve Stolte, Carolyn Mills, Donald Boerger, Maggy VanOrder

**Meeting Called To Order:** The meeting was called to order at 6:30 P.M.

**Approval Of Minutes:** The minutes from June 8, 2016 were approved as presented.

**Citizen Comments:** Mr. Stolte spoke on county construction projects and facilities. Mr. Stolte also spoke of upcoming demo application to remove old Veterans Services building, the ribbon cutting ceremony for the new Freedom Center building.

**Administration Comments:** Mr. Jesse Mosser has stepped down from both Planning Commission and Design Review Boards due to work conflicts, due to this Mr. Schacht has been appointed a dual member and has joined the Planning Commission board, Ms. Lesli Current has been appointed to the Planning Commission board and Mr. Ed Mickelson has been appointed to the Design Review Board. Ms. Tiffany Davis will no longer be attending meetings and providing minutes.

- **Exterior Plan/Landscape Plan: An application to amend a previously approved site plan at 1000 Main Street in the B-1 (Service Business) zoning district.**

Trevor the store manager for Rural King was there to represent the exterior plan/landscape plan for the building. Applicant spoke on updates to the plan for outdoor storage. Seasonal storage will be in the parking lot. Pallet storage will be on the North side of the building. Trash enclosure, cold storage building addition and pallet storage will be reviewed at a later date and is not included within this application.

Ms. Marino made a motion to approve the Exterior Plan/Landscape Plan and the question, put stood

Mr. Griffin YES; Mr. Runyan YES; Ms. Marino YES; Mr. Schacht YES; Ms. Golan YES

- **Certificate of Appropriateness: An application for signage at Boost Mobile on property located at 109 S. Main Street in the B-3 (Central Business District) zoning district.**

Carolyn Mills was the representative for Boost Mobile for the certificate of appropriateness application. Ms. Mills came in front of the board with a projecting sign. The colors of the sign will be white lettering, orange logo, beige trim to match the building and the background of the sign will be black. The sign will be double lighted with canned LED lights, the mounting brackets will be steel painted black. The size of the sign will be 10 sq ft.

Ms. Griffin made a motion to approve the Certificate of Appropriateness and the question, put stood

Mr. Schacht YES; Ms. Golan YES; Ms. Marino YES; Mr. Runyan YES; Mr. Griffin YES

- **Certificate of Appropriateness: An application for signage at Creative Foundation on property located at 100 S. Main Street in the B-3 (Central Business District) zoning district.**

Maggy VanOrder was the representative to Creative Foundations for the certificate of appropriateness. Members are the board decided to TABLE the application at the applicants request. The board did give feedback on some ideas that Ms. VanOrder can take into consideration when she returns in front of the board for the Creative Foundation signage.

Ms. Golan made a motion to TABLE the application indefinitely until Ms. VanOrder chooses to return and the question, put stood

Mr. Schacht YES; Mr. Marino YES; Ms. Golan YES; Mr. Griffin YES; Mr. Runyan YES

**Discussion Item:**

- **Chapter 1144 Design Review-** An electronic package was sent out with the proposed DRB changes and edits in green. Staff will check with consistency between DRD-1, DRD-2, and DRD-3 when items are similar. The proposed amendment will go before Planning Commission for a recommendation to City Council at the August 1, 2016 meeting.

**Adjournment:** The meeting was adjourned at 7:30 P.M.