

**PARKS AND RECREATION COMMISSION MINUTES
OCTOBER 18, 2016**

The meeting was called to order by Scott Ross at 7:00 p.m.

Members present: Lydia Romine, Carrie Milroy, Mark Reams, Steve Prothero, Betty Brewer, and Scott Ross. Avanelle Oberlin-excused.

Others Present: Amanda Morris, Jeremy Hoyt, Eric Hinkle

Approval of Minutes: The minutes for the September 20, 2016 were approved as presented.

Report of Public Service Director: Mr. Hoyt introduced Mr. Hinkle as the new Parks/Ground Superintendent. The City is currently working on questions for the survey that will be sent out to the residents as part of Updating the Master Plan. He said the company will be sending out the survey and we have wards covered accordingly.

Ben Feaster, the Eagle Scout, who spoke at the last meeting has changed locations to the southeast corner of the Mill Valley Park South. Mr. Hinkle stated as of yesterday, there has not been any work completed.

The playground at McCarthy Park has been constructed and the rubber surfacing is being poured soon. He thinks that they are going to finish the play structure at Greenwood and then do both of the rubber surfaces together.

A fence was installed around the Mill Valley Park South playground last month.

Report of Events/Recreation Coordinator: Mrs. Morris handed out the pool range comparison, which details the last three years of financials and membership comparison. She said there has been a 32% increase in sales since 2014. She added there was also a 21% increase in expenses as well. Mr. Ross commented that the figures are really good with a 32% increase in sales and only a 21% increase in expenses.

Mrs. Morris handed out the holiday rack card, with regards to the holiday events in town.

Report of Parks/Ground Superintendent: Mr. Hoyt stated he covered everything in this area with Mr. Hinkle being new to the City.

Commissioner's Reports on Individual Parks:

Ms. Romine stated she has Trinity Park and the sign looks bad, it is leaning. At Butterfly Park, the barrier around the playground was not completely around the play structure. Greenwood Park looked great. Mr. Hinkle stated they just ordered benches to go along the trail.

Ms. Brewer stated McCarthy Park has a lot going on. (Audio was very low and hard to hear)

Ms. Milroy reported that Aldersgate Park look well, there were only two suggestions: the steps and floor of gazebo could use some touch up paint. The bench over by the upper path is missing boards. The overflow in the pond has tree limbs sticking out of it.

Mr. Ross stated he has not been able to get to Lewis Park or the Reservoir yet, but he will fill out the inspection sheets and get them over to Mr. Andrako or Mrs. Jones. Mr. Hoyt stated since Mr. Ross mentioned the Reservoir, most of the work is done out there. He said next year in March or April they plan on opening the reservoir for fishing. The concrete work is done, and the dock will be delivered in November.

Mr. Ross stated a citizen voiced their concern for the amount of gravel that has gotten into the tubes at the Dog Park, which the dogs run through. He felt the dogs were getting sore paws from running on the rocks.

Mr. Prothero said he created these forms last month after the meeting. He emailed the form to Mr. Andrako, who adjusted it and got the information on one page. He said that we need to discuss on how we are going to get the forms to Mr. Hinkle after they are completed.

Mr. Reams mention Millcreek Park, and the gravel on the trail has been there for a while, and after it rains there is a lot of puddles a couple inches deep and there is a tree that is laying straight across the trail. He mentioned the bike rack was bad. Mr. Hinkle stated they will be taking that out of the park, and eventually replacing it.

Citizens' Comments Non-Agenda Items:

Agenda Items:

Discuss the New Park Inspection Sheets for Commission Members: Mr. Ross stated we have already started talking about these. Mr. Hoyt said everyone should have a copy of the Inspection Sheet. Mr. Reams mentioned he like the sheets because they direct you to but are not too specific. Mr. Prothero stated he drafted this very quickly for Mr. Andrako and sent him an explanation sheet with the form, on how to fill one out. Mr. Ross asked what the easiest way to get the sheets to Mr. Hinkle or Mr. Andrako. Ms. Milroy stated this should not be an agenda item, we can take the forms to and either drop them off or email them to Mr. Hinkle prior to the meeting.

Comments of Citizens:

Comments of Individual Commissioners: Mr. Reams asked about Schwartzkopf Park next to the creek, there is the fenced in area. Is that where the pump station was located. Mr. Hoyt said it is still an active well.

Adjournment: There being no further business to come before the Parks & Recreation Commission, the meeting adjourned at 7:42p.m.