

FINANCE COMMITTEE MINUTES

October 5, 2016

The meeting was called to order by Chairman Berbee at 5:00 p.m.

Members Present: Henk Berbee, Nevin Taylor. Mark Reams- excused.

Others Present: Terry Emery, Sandy Hoover, Brian Dostanko, Tim Aslaner, Will Channel, Tracy Richardson

Approval of Minutes: The minutes for the meeting on September 15, 2016 were approved as presented.

AGENDA:

Citizen Comments:

Discuss 2017 Department Personnel Requests: Mr. Berbee read Mr. Reams email regarding his recommendations for the positions. Mr. Reams was in support with moving forward on the following positions: Stormwater Operator; Engineering clerk, Income Tax Apprentice; Information Technology Network Tech; Urban Forester. He said these positions have a small impact on the General Fund, due to them being mostly funded elsewhere.

Mr. Reams does support the Police Officer Position however, he would like to know that we received the grant and support from the schools for funding the position. The Firefighter/EMT positions and Recreation and Event Coordinator are two positions that he would like to re-evaluate in January, and finally the IT GIS Tech is a position he would like to re-evaluate in 2017 for the 2018 Budget.

Mr. Berbee and Mr. Taylor discussed the positions in the order they were addressed in Mr. Ream's email. With regards to the Stormwater Operator, Mr. Taylor had no objections to keeping this the number one position they recommend. Mr. Taylor asked for Mr. Emery suggestions. Mr. Emery said Mr. Ream's suggestions are close to what he was recommending because it would be easy to implement into the budget. Mr. Emery agreed with Mr. Ream's recommendation to review certain positions at a later date.

Mrs. Hoover stated that she is in favor of the Income Tax Apprentice position, because it will help with proceeding with the people who are non-filers and also help with be aggressive in collecting from the people who owe back taxes. Mr. Aslaner explained that the collection proceeds past the initial filing, and this would be worth the money.

The following positions are recommended by the Finance Committee to the Administration to include in the budget: Stormwater Operator; Engineering Clerk; Income Tax Apprentice; Urban Forester and IT Network Tech.

Discuss the Final Draft of the 2017 Budget: Mr. Emery said we are going to be close to a balanced budget, and all departments have been very cooperative in the budget process.

He said we are going to follow the same procedures as years past. We will have the equipment viewing at 5:45pm at the MOC to view the vehicles that we are going to be transitioning out and budget hearing at 6:30pm on October 24th. We will also have copies of the budget ready on October 14th late in the day. He also mentioned a work session scheduled for November 7th at 6pm, which was scheduled by Council.

Mr. Emery explained that when we get questions from one Council member about the budget, the Administration will answer the questions and send the information back out to all the members of Council. Mr. Emery requested time during the budget work session for Council members not on the Finance Committee to hear a little bit about the positions that are being presented in the budget. Mr. Emery like the template that Mr. Dostanko supplied for the positions, and will supply those templates to the rest of the members of Council to view to see exactly how those positions are being funded.

Mr. Dostanko gave a presentation to the Committee about the apprentice program that the City would like to start. Mr. Emery explained that we might be able to use this program in the future and we will be able to help employees transfer from part-time employees to full-time employees. Attached is Mr. Dostanko's presentation.

The meeting was adjourned at 6:03 pm.