# DECLARATION OF ESTIMATED INCOME TAX DUE

You are required to pay estimated tax due for the current year as you earn income. For every person who anticipates taxable income during the current year which is not fully withheld on (or may be from self-employment, rental activity, or other business activity) resulting in a tax due to Marysville, a Declaration must be filed. The estimated tax due must be paid in quarterly installments, with at least 90% of the total amount anticipated to be due PAID IN FULL by the final installment date. The payment dates are as shown below:

| DUE DATE | QUARTER | PERIOD COVERED |
|---|---|---|
| April 18 | 1st quarter | Income earned January through March |
| June 15 | 2nd quarter | Income earned April through June |
| September 15 | 3rd quarter | Income earned July through September |
| December 15 | 4th quarter | Income earned October through December |

Methods of calculating estimated tax due:

A. You may pay an amount equal to the amount due in the previous tax year. By paying 100% of the previous year liability in quarterly estimated tax payments, you will not be penalized for underpayment should your income be increased in the current year. You must file an annual income tax return by April 17, 2017 and pay any additional tax due in full (known as "safe harbor").
B. If you know what your anticipated income will be for 2016, you can base your estimate on that anticipated income amount. Using that figure, you can determine an equal quarterly amount for remittance for each period.
C. You may calculate your quarterly amount due based on wages or income earned during the quarter. For example, you can calculate what you would owe for first quarter based on actual income from January, February and March. Each quarterly amount remitted may not be equal, depending upon the amount of income earned during each period.

Your first quarter payment will be remitted with your tax return, in addition to any payment in full or tax due for 2015. Important! Failure to file and pay quarterly estimated tax due will result in penalty and interest assessed. This is a mandatory requirement.

## ESTIMATED TAX WORKSHEET

1. Enter your total estimated Marysville taxable income _____
2. Multiply Line 1 by 1.5% (.015) and enter here _____
3. Tax credits
   Enter the tax your employer will withhold and send directly to Marysville _____
   Enter the overpayment (carry-over) from your previous Marysville return, if any _____
   Enter other credits, if any _____
4. Enter your total credits (add lines 3 together) _____
5. Net estimated tax due (subtract Line 4 from Line 2) _____
6. Enter ¼ of Line 5 here, as your quarterly estimated payment _____

**Failure to pay at least 90% of the current year's tax due or 100% of the previous year's tax due by December 15 will result in penalties and/or interest.**