



MARYSVILLE DIVISION OF POLICE

Floyd Golden, Chief of Police
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Public Records Request

Public records requests are responded to promptly and within a reasonable period of time depending on the complexity of the request and the availability of the record. Records pertaining to open investigations are not subject to the public records act pursuant to ORC 149.43 and Ohio's Open Records Act. If you have any questions in regards to what constitutes a public record, please refer to the Ohio Sunshine Laws 2018 Resource Manual.

Requestor's Last Name: _____ First Name: _____

Address: _____ Phone Number: _____

I am requesting the following public records:

Accident / Crash Report Crash Report # if known: _____

Date of Accident: _____ Location of Accident: _____

Incident / Criminal Report* Incident Report # if known: _____

Date of Incident: _____ Typed of Incident: _____

***Records will be released only if the investigation is closed**

Local Criminal History Check for Housing or Employment*

Name of Applicant: _____

Applicant's Date of Birth: _____

*Only arrest and conviction records will be available. Records pertaining to suspected but not charged criminal activity is not subject to public records.

Other Record Record requested: _____

Signature: _____ Date: _____

Fees:

Electronic Copy: Free of Charge

Please provide the email records are to be sent to: _____

Paper Copies: \$0.05 per page

If mailed to requestor, costs for postage and mailing materials must be paid in advance.

CD or DVD: \$1.00 each

Office Use Only

Processed by _____ Date _____ Method of response _____ Date _____